

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

~~SECRET~~
CONFIDENTIAL

DATE: 12 May 1960

FROM : Chief, Plans and Policy Staff

SUBJECT: Weekly Activity Report #19

1. Book Dispatches

PPS inquiries into the question of distribution to OTR of DD/P - area book dispatches have resulted in no uniform reply. There will be no "automatic" distribution, as such, to OTR; however, the several key staffs concerned with release and distribution have been alerted to our needs, both for simple information and coordination and for classroom purposes. For dispatches on operational and intelligence matters, OTR must rely on the DD/P Training Officer. For dispatches on support matters, we must rely on the SSA-DD/S. SPA-DD/S also will follow-up on the latter type, planning matters. In most cases OTR will receive only two or three information copies, and will have to request additional copies if needed. If additional copies are not available, reproduction of the necessary additional copies will have to be done by OTR. In some cases, where classroom use is easily foreseen in advance of reproduction, OTR will receive as many as 100 copies for that purpose. Distribution of the bulk copies will be accomplished by [] in response to OTR School requests. Other distribution will be arranged by PPS and [] (PPS and [] will develop an OTR "SOP" for this purpose.) It is suggested that DTR at a DD/P staff meeting, remind the DD/P senior officials of OTR's need for basic DD/P instructional and interpretive book dispatches and memoranda as guides to our teaching and planning. These officials, as originating and releasing officers, can place OTR on distribution of the appropriate correspondence. Their specified distribution will thereupon be followed by RI, etc., and OTR will receive copies currently with the other addressees, rather than days or weeks later.

25X1

25X1

25X1

25X1

2. IOTP/Orientation Course

Revised schedules and syllabi were received on 6 May for the 3-day Orientation to Intelligence Activities, the Intelligence Techniques ("DD/I orientation"), and Communism blocks. The Support block is also ready,

CONFIDENTIAL

~~SECRET~~

~~SECRET~~

with C/IS to be responsible for arranging its speakers, etc. Final changes in the Clandestine Services Orientation were agreed upon on Monday, 9 May; the revised schedule and syllabus will be ready on 13 May. On 5 May, [] asked for an extension of the deadline for the Overseas Effectiveness presentations. On 9 May, PPS urged [] C/LAS, to "go for broke" on this short "IOE" for the JOT's, and to assume that the majority would not have a later opportunity to take the full, two-week IOE course. [] will therefore present the "first team" of speakers, including [] as well as the LAS instructors. The half-day LAS presentation in the Orientation to Intelligence Activities will emphasize general problems of American effectiveness abroad. The four-day IOE block will concentrate on individual (and dependents) problems of personal effectiveness of CIA personnel both in headquarters and overseas. It will anticipate application of the IOE concepts during the OC; for example, in studying tradecraft and agent handling. PPS and C/LAS also agreed that such devices as the "wives' panel", etc. could well be employed in the AAO series. Also, it may be useful to set up short, IOE-type training designed for specific, difficult areas. And finally, some selected IOE material may well find its way into the CSLO, CAO, and CI Ops courses.

25X1

25X1

25X1

25X1

3. OTR War Plan

The copy of the OTR Emergency, Contingency, and War Plan sent to the Chief, FI Staff, DD/P was returned to PPS without comment and without signature on 5 May 1960. It was sent from our office on 3 May; therefore, it could not have been in their possession more than 3 days.

4. Educational Specialist

[] talked with [] 6 May with respect to the instructional problem in LAS. It was agreed [] would schedule a meeting between [] on 18 May to discuss their problem and to see if a course of action may be decided upon.

25X1

25X1

25X1

Due to being on orders for a two-week tour of active duty, [] will not report on 16 May as previously planned but will report on 31 May.

25X1

25X1

5. Project Outline

The project outline for the construction of new family quarters at [] prepared and submitted to DD/S. Two changes he suggested

25X1

~~SECRET~~

~~SECRET~~

CONFIDENTIAL

in the outline (including money for stoves and refrigerators in the FY 60 requests and a statement that Congressional clearance would be obtained) have been made in the outline and it is being set for consideration by the PRC at its next regular meeting 18 May.

6. Meeting Re Recruitment of FSO's

[redacted] will talk with Mr. Ancel N. Taylor, Chief of the Employment Division of State Department's Office of Personnel, 13 May. They plan to discuss the recruitment, testing, and selection of Foreign Service Officers.

25X1

7. Language Awards Processing

[redacted] and [redacted] will meet together the middle of next week to plan for the change over in processing language awards that will occur when the new language development regulation is distributed. A three-months supply of the new language award application form has been ordered, and it should be on hand when the new regulation is released.

25X1
25X1

8. Advanced Officer Training Program

A reply has been received from [redacted] to our Advanced Officer Training Program. This has been routed separately to DTR and DDTR. On the whole, [redacted] is not disappointing. *On the contrary, it is quite favorable. JF.*

25X1

25X1

9. WH/4

In the future, WH/4 meetings will take place every two weeks; the next meeting Thursday 19 May. The 6 May meeting was the most businesslike one to date, conveying the impression that despite the initial administrative confusion at headquarters, the operational pieces of the program are beginning to fit into their place. The assessment effort is now scheduled for 18 May 1960.

10. Task Force Operational Familiarization Training Program

The first week of the Task Force Operational Familiarization Training Program concluded on 6 May. The instruction is now being continued at [redacted] operation MIDNIGHT, the field maneuver, to take place from Sunday, 15 May to Friday, 20 May. [redacted] and associates have put a tremendous amount of work into preparing this program. On the whole,

25X1

25X1

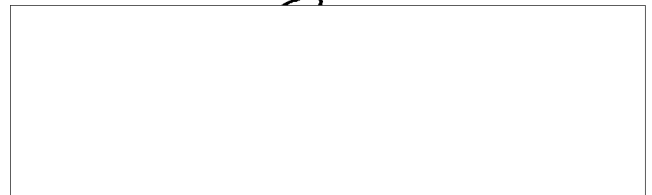
CONFIDENTIAL

~~SECRET~~

~~SECRET~~

CONFIDENTIAL

they are doing a good job. Eight hours of continuous lectures for the first five days of the course did appear to be too much to retain the alert attention of all the students during the afternoon period. There was some grumbling in the class about having to spend two weeks away from their families. The fact that the students knew they would be assigned to active roles on the Task Force Team during the maneuver is good and kept interest higher than might otherwise would have been the case.



25X1

~~SECRET~~

CONFIDENTIAL